

Business Online Consulting

P.O Box 12282
Jacobs, Durban
Kwa-Zulu Natal
4026

Tel: 0823933619

Email: boc.reg@gmail.com

Private Company Registration

Requirements:

- Scan and email certified copies of each director's **Identity Document**. You need a minimum of 1 person to register a company.
- Scan and email completed **Company Information** form below.
- All directors must sign the **Limited Power of Attorney** form which we will send to you on receipt of this form. Please post original Limited Power of Attorney Form to P.O. Box 12282, Jacobs, Durban, 4026.
- Payment of **Registration Fees**, thereafter email proof of payment to boc.reg@gmail.com. Registration process will only commence once we receive proof of payment. Please note that cheques require 10 days to clear.

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Company Information

Please list 4 company names according to your preference

Company Name: _____

Company Name: _____

Company Name: _____

Company Name: _____

Registered Physical Address: _____

Province: _____ Postal Code: _____

Telephone: _____

Cell: _____

Fax: _____

Email: _____

Business Description:

(Briefly describe the intended business, example Chemical Supplies, Catering, Coffee Shop)

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Director Information

Director 1

Surname: _____

Forenames: _____

Identity Number(SA) _____

Residential Address: _____

_____ Postal Code: _____

Postal Address: _____

_____ Postal Code: _____

Nationality: _____

Occupation: _____

E-mail: _____

Telephone: _____

Cell: _____

Shareholder Information

- 1000 shares will be issued altogether.
- A person can be a director and a shareholder at the same time.
- A director runs the day to day affairs of the company, while the shareholder actually owns the company.
- A company where all the directors and shareholders are the same people does not need to be audited.

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Director 2

Surname: _____

Forenames: _____

Identity Number(SA) _____

Residential Address: _____

_____ Postal Code: _____

Postal Address: _____

_____ Postal Code: _____

Nationality: _____

Occupation: _____

E-mail: _____

Telephone: _____

Cell: _____

Note: If there are more than 2 directors, please photocopy this page.