

# Business Online Consulting

P.O Box 12282  
Jacobs, Durban  
Kwa-Zulu Natal  
4026

Tel: 0823933619

Email: [boc.reg@gmail.com](mailto:boc.reg@gmail.com)

## Private Company Registration

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### Requirements:

- Scan and email certified copies of each director's **Identity Document**. You need a minimum of 1 person to register a company.
- Scan and email completed **Company Information** form below.
- All directors must sign the **Limited Power of Attorney** form which we will send to you on receipt of this form. Please post original Limited Power of Attorney Form to P.O. Box 12282, Jacobs, Durban, 4026.
- Payment of **Registration Fees**, thereafter email proof of payment to [boc.reg@gmail.com](mailto:boc.reg@gmail.com). Registration process will only commence once we receive proof of payment. Please note that cheques require 10 days to clear.

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## Company Information

Please list 4 company names according to your preference

Company Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Registered Physical Address: \_\_\_\_\_

\_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Business Description:

(Briefly describe the intended business, example Chemical Supplies, Catering, Coffee Shop)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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## Director Information

### Director 1

Surname: \_\_\_\_\_

Forenames: \_\_\_\_\_

Identity Number(SA) \_\_\_\_\_

Residential Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Nationality: \_\_\_\_\_

Occupation: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Cell: \_\_\_\_\_

## Shareholder Information

- 1000 shares will be issued altogether.
- A person can be a director and a shareholder at the same time.
- A director runs the day to day affairs of the company, while the shareholder actually owns the company.
- A company where all the directors and shareholders are the same people does not need to be audited.

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## Director 2

Surname: \_\_\_\_\_

Forenames: \_\_\_\_\_

Identity Number(SA) \_\_\_\_\_

Residential Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Nationality: \_\_\_\_\_

Occupation: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Cell: \_\_\_\_\_

Note: If there are more than 2 directors, please photocopy this page.